

Frequently Asked Questions

Professional Services Request for Quotations (RFQ) & Business Services Request for Proposals (RFP)

- 1. For Professional and Business services RFQ/RFP, what is the maximum funding available for all these services?**
 - We cannot specify the funding available for services. The funding depends on funding availability and project need.
 - Submit proposals based on the scope of services that you will be proposing.
- 2. Is the Verdugo Workforce Development Board (VWDB) expecting to fund more than one provider for Business and Professional proposals?**
 - We are not opposed to funding more than one provider based on the proposals received. For Business Services (layoff aversion), we may award more than one (1) contract. Previous layoff aversion funding has not exceeded \$100,000.
- 3. Can you explain the insurance requirements for consultants to provide services?**
 - The insurance requirements noted in the RFP's are based on the overall general requirements. Insurance requirements (if any) are based on the services being provided and the extent and/or frequency. The requirements are determined by our Risk Management and will vary depending on these factors. For example, a keynote speaker will have different requirements than a consultant providing daily services for an entire program year.
- 4. Can we submit proposals for ESL classes by next week?**
 - Yes, proposals as they relate to General Services can be received up until March 24, 2017.