

Verdugo Workforce Development Board

Serving Burbank, Glendale and La Cañada Flintridge

AGENDA

Verdugo Jobs Center

April 13, 2017

Location: Suite A, B, C

1255 S. Central Ave, Glendale 91204

The meeting will begin promptly at 8:30 A.M.

RSVP to: Sosseh Taimoorian @ (818) 937-8012, staimoorian@glendaleca.gov

8:30	1 Minutes		
	Approval of Minutes – January 12, 2017		1
8:35	2 Board Chair Report	– Debbie Kukta	
8:45	3 <u>Presentation</u>		
	❖ Glendale Tech Strategy, <i>By Darlene Sanchez, City of Glendale Economic Development Corp.</i>		
9:15	4 Director’s Report		
	a) Verdugo Workforce Development Board Fiscal Year 2016-17		7
	Budget Expenditures as of February 28, 2017		
	b) Workforce Innovation and Opportunity (WIOA) Update:		
	• Legislative Update – Day at the Capitol, NAWB		
	• Local & Regional Plan		
	• Career Services Application		
	• RFPs – Operator, Youth, Professional Services		
	• Memorandum of Understanding with WIOA Partners – Phase II		
	• Labor Market Information Report – MaryAnn Pranke		
	c) Program Reports – Melissa Younesian		8
9:30	5 Grants & Initiatives		9
9:35	6 Consent Items		
	a) Approval to Submit to the Governor of California, a Request for Approval for the Verdugo Workforce Development Board to be America’s Job Center of California SM Adult and Dislocated Worker Career Services Provider for the Verdugo Workforce Development Area		11
	b) Approval to Release the Verdugo Workforce Development Board Local Workforce Development Plan and the Los Angeles Basin Regional Planning Unit Workforce Development Plan for Public Comment		13
	c) Approval to Release Request for Proposals (RFP) for One-Stop Operator		15
	d) Approval to Release Request for Proposals (RFP) for Business Services		17
	e) Approval to Release Request for Proposals (RFP) for Workforce Innovation and Opportunity Act (WIOA) Formula Funding for In-School and Out-of-School Youth Programs and Los Angeles		19

	County Youth Jobs	
f)	Approval to Release Request for Quotations (RFQ) for Professional Services	22
g)	Approval of Qualified Vendor List for English as a Second Language, Literacy and Citizenship adult education service providers and to enter into contractual agreement with Armenian Relief Society, Glendale Library Arts & Culture, and International Rescue Committee under the Adult Education Block Grant (AEBG)	24
h)	Approval of acceptance of additional funding from Los Angeles County for the summer youth employment program and to award the funding to the Glendale Youth Alliance (GYA) to provide services for Program Year (PY) 2016-17	26
i)	Approval of recommendation for the appointment of Mr. BJ McGuire to the Verdugo Workforce Development Board	27
j)	Approval of Award of Workforce Innovation and Opportunity Act (WIOA) Youth Funding for In-School and Out-of-School Youth Programs and Los Angeles County Youth Jobs Program to Glendale Youth Alliance for Program Year 2017-18	30
k)	Conditional Approval of Award of Workforce Innovation and Opportunity Act (WIOA) Funding for One-Stop Operator to Glendale Youth Alliance (GYA) and to Enter into Contractual Agreement for Program Year 2017-2018 Pending Legal Counsel's Advice on Matter Related to Conflict of Interest	32
l)	Approval of Qualified Vendor List for Professional Service Providers	34
m)	Approval to Enter into Contractual Agreement with Milt Wright & Associates, Inc. to provide Professional Services under the Adult Education Block Grant	36

9:45	7 Committee Reports	
	a) Verdugo School-to-Career Coalition – Sandy Russell, Joylene Wagner	
9:50	8 Other Business and Announcements	
	a) 2017 WDB meeting calendar	
	b) List of current WDB board of directors/contact information	
9:55	9 Public comments	
10:00	10 Adjourn	
	Next Full Board Meeting: July 13, 2017	

The Workforce Innovation and Opportunity Act is an Equal Opportunity Program.
TTY (818) 409-7234. Auxiliary aids and services available upon request.

MISSION: To transform lives, businesses, and the community through innovative workforce services.