

# Verdugo Workforce Development Board

Serving Burbank, Glendale and La Cañada Flintridge

## AGENDA

### Verdugo Jobs Center

Location: Suite A, B, C  
1255 S. Central Ave, Glendale 91204

October 12, 2017

The meeting will begin promptly at 8:30 A.M.

RSVP to: Diana Antonio @ (818) 937-8081, dantonio@glendaleca.gov

- |      |   |   |    |
|------|---|---|----|
| 8:30 | 1 | <b>Introductions</b><br>Approval of Minutes – April 13, 2017 & July 13, 2017  | 1  |
| 8:40 | 2 | <b>Legislative Updates – Guest Speakers</b><br><b>Assemblymember Laura Friedman</b><br><b>State Senator Anthony Portantino</b><br><br>Jarrod DeGonia, Senior Field Deputy,<br>Supervisor Barger   |    |
| 9:00 | 3 | <b>Board Chair Report</b> – Nick Hacopian   |    |
| 9:10 | 4 | <b>Director’s Report</b><br>a) Verdugo Workforce Development Board (VWDB) Fiscal<br>Year 2017-18 Budget Expenditures as of August 31, 2017<br><br>b) Workforce Innovation and Opportunity (WIOA) Update: <ul style="list-style-type: none"><li>• JPA/Bylaws</li><li>• AJCC Certification</li><li>• Incumbent Worker Training Policy</li></ul><br>c) Program Report – Melissa Younesian<br><br>d) One-Stop Operator Report – Angela Andikyan | 11 |
| 9:25 | 5 | <b>Grants &amp; Initiatives</b>   | 13 |
| 9:30 | 6 | <b>Consent Items</b><br>a) Approval of Award of Workforce Innovation and Opportunity<br>Act (WIOA) Funding for One-Stop Operator to Glendale<br>Youth Alliance (GYA) and to Enter into Contractual<br>Agreement for PY 2017-18  | 15 |

b) Approval of Award of additional summer youth funding from the California Career Pathways Trust grant to the Glendale Youth Alliance (GYA) to provide services for PY 2017-18	<b>17</b>
c) Approval to extend the Out-of-School Youth Contract for PY 2016-17 with the Glendale Youth Alliance to September 30, 2017	<b>19</b>
d) Approval of recommendation for the appointment of Mr. Julio Ruiz to the Verdugo Workforce Development Board	<b>21</b>
e) Approval of contract with Glendale Community College for \$500,000 to assist the Glendale Community College District Regional Consortium in implementing adult education and workforce development services funded by the Adult Education Block Grant program for PY 2017 – 18	<b>23</b>
f) Approval to Accept Workforce Innovation and Opportunity Act Disability Employment Accelerator grant funds awarded by the State of California Employment Development Department	<b>25</b>
g) Approval of the Verdugo Workforce Development Board Local Workforce Development Plan for 2017 – 2020 and the Los Angeles Basin Regional Planning Unit Workforce Development Plan for 2017– 2020 and their submission to the California Workforce Development Board and the State of California Employment Development Department	<b>27</b>
h) Approval of Award of Los Angeles County Youth Jobs Program to Glendale Youth Alliance for PY 2017-18	<b>29</b>
i) Approval of allocation of \$110,500 to the Burbank Workforce Connection to provide services as the Verdugo Jobs Center satellite for PY 2017-18	<b>31</b>
j) Approval of Verdugo Workforce Development Board PY 2017-18 Budget	<b>33</b>
k) Approval of Memorandum of Understanding Approval of Memorandum of Understanding – Phase I and Phase II Establishing the Local One–Stop Delivery System and Partnership for the America’s Job Centers of California of the Verdugo Local Area	<b>35</b>
l) Approval of Qualified Vendor List for Professional Service Providers	<b>37</b>
m) Approval of 2017-2018 Slate of Officers for the VWDB	<b>39</b>

	n)	Approval of Acceptance of Additional Funds from Los Angeles County for Probation Youth Employment Services and to Award the Funding To Glendale Youth Alliance (GYA) to Provide Services for PY 2017-2018	41
	o)	Approval to Enter into Contractual Agreement with the Glendale Communitas Initiative, Jason Schlatter, Bayha Group, the Foundation for California Community Colleges, and Milt Wright & Associates, Inc to provide Professional Services under the Adult Education Block Grant	43
	p)	Approval of Verdugo Workforce Development Board Policy on Work Experiences for Adults and Youth Under the Workforce Innovation and Opportunity Act and the Adult Education Block Grant for the Verdugo Local Workforce Development Area	45
9:40	7	<b>Committee Reports</b>	
	a)	Verdugo School-to-Career Coalition – Joylene Wagner	
	8	<b>Other Business and Announcements</b>	
	a)	2018 WDB meeting calendar	47
	b)	List of current WDB board of directors/contact information	49
9:45	9	<b>Public comments</b>	
	10	<b>Adjourn</b>	
		<b>Next Meeting:</b> January 11, 2018	

The Workforce Innovation and Opportunity Act is an Equal Opportunity Program.  
TTY (818) 247-9700. Auxiliary aids and services available upon request.

***MISSION: To transform lives, businesses, and the community through innovative workforce services.***