

# Verdugo Workforce Development Board

Serving Burbank, Glendale, and La Cañada Flintridge

## AGENDA

### Verdugo Jobs Center

Location: Suite A, B, C  
1255 S. Central Ave, Glendale 91204

October 09, 2018

The meeting will begin promptly at 8:30 A.M.

RSVP to: Diana Antonio @ (818) 937-8081, dantonio@glendaleca.gov

8:30	1	<b>Introductions</b>	
		Approval of Minutes – April 12, 2018, July 12, 2018, and July 25, 2018	1
8:40		<b>Consent Items</b>	
	a)	Approval of Acceptance of \$348,936 in Strong Workforce Program Funds from Glendale Community College to Provide Job Placement Services for Career Technical Education Graduates in Program Year 2018 – 2019	13
	b)	Approval to Release Request for Proposals (RFP) for Layoff Aversion Services	15
	c)	Approval to Enter into New Contract with Dr. Rick Saunders for Program Year 2018-2019 to Provide Services to Customers with Disabilities	17
9:00		<b>Board Chair Report</b> – Marisol Espinoza	
9:05		<b><i>Presentation</i></b>	
		<b>Local Plan: “Providing Meaningful Workforce Programs for Special Populations”</b>	19
		By MaryAnn Pranke	
9:20		<b>Director’s Report</b>	
	a)	Verdugo Workforce Development Board (VWDB) Fiscal Year 2018-19 Budget Expenditures as of August 31, 2018.	21
	b)	Workforce Innovation and Opportunity (WIOA) Update:	
		• Vendor Limits – Purchasing Policy	
		• Local and Regional Plans	
		• AJCC Certification – Communication Strategy	
		• New Projects for PY 18-19	
		• JPA/Bylaws	
		• Lease Agreement	
		• VJC Tours	
	c)	Program Report – Judith Velasco	23

- d) One-Stop Operator Report – Angela Andikyan 27
- e) Labor Market Report – MaryAnn Pranke 29
- f) Grants & Initiatives – Mary Ann Pranke 33

9:35 **Legislative Updates**

9:45 **Committee Reports**

- a) Verdugo School-to-Career Coalition – Chris Lenz and Joylene Wagner

9:55 **Other Business and Announcements**

- a) List of current WDB board of directors/contact information 35
- b) 2019 WDB meeting calendar 37
- c) VJC Tour and Lunch calendar 38

**Public comments**

**Adjourn**

**Next Meeting:** Tuesday, January 08, 2018

The Workforce Innovation and Opportunity Act is an Equal Opportunity Program.  
TTY (818) 548-3857. Auxiliary aids and services available upon request.

***MISSION: To transform lives, businesses, and the community through innovative workforce services.***