



**SPECIAL EXECUTIVE COMMITTEE AGENDA**  
**Wednesday, December 09, 2020**  
**8:00 am – 9:00 am**

The meeting will begin promptly at 8:00 A.M.

RSVP to: Diana Antonio @ (818) 937-8081, dantonio@glendaleca.gov

**I. Introductions**  
Approval of Minutes: November 04, 2020 2

- II. Action Items:**
- a) Approve award of \$21,440 to the American Federation of Musicians Local 47 to implement a training program for musicians who have been dislocated as a result of the COVID-19 and Safer at Home Order 4
  - b) Approve acceptance of funding from the Los Angeles County Department of Workforce Development, Aging, and Community Services of \$99,000 in Measure H funds to provide work experience for clients 5

**III. Career Services Application Presentation and Discussion**

**IV. Other Business and Announcements**

**Public comments**

**Adjourn**

**Next Executive Committee Meeting:** Wednesday, January 13, 2021

The Workforce Innovation and Opportunity Act is an Equal Opportunity Program.  
TTY (818) 548-3857. Auxiliary aids and services available upon request.

**MISSION: To transform lives, businesses, and the community through innovative workforce services.**

**VERDUGO WORKFORCE DEVELOPMENT BOARD  
EXECUTIVE COMMITTEE MEETING MINUTES**

**11/4/2020**

**8:00 a.m. to 8:30 a.m.**

**MEMBERS PRESENT:** Ara Aslanian, Marisol Espinoza, Jim Darcey, Nick Hacopian, Gavin Koon, Cesar Valladares

**MEMBERS ABSENT:** None

**COMMUNITY &  
OTHER AGENCY  
REPRESENTATIVES:** None

**STAFF PRESENT:** Judith Velasco, Diana Antonio, MaryAnn Pranke

**CALL TO ORDER:** 8:01 am by Chair Ara Aslanian via conference call

**I. Introductions**

A. VWDB Chair Ara Aslanian welcomed the Executive Committee.

**II. Minutes of September 16, 2020**

A. Quorum confirmed.

B. Minutes presented and reviewed. **MOTION:** Jim Darcey **2<sup>nd</sup>:** Gavin Koon  
Action: APPROVED

**III. Director's Report**

A. COVID-19 Updates

1. Executive Director Judith Velasco deferred the report to the full board.

**IV. Action Items**

- Ms. Judith Velasco reviewed the slate of consent items as follows:
  - a) Approve acceptance of additional funding from Los Angeles County of \$199,170 for Youth@Work Program, and to award an estimated amount of \$181,002 to Glendale Youth Alliance through an amended contract amount not to exceed \$355,920 for the Fiscal Year 2020-2021
  - b) Approve STEPS contract amendment with Glendale Youth Alliance adding funds of \$24,000 to administer work readiness training stipends, for a revised contract amount of \$154,140
    - Ms. Velasco clarified that the STEPS grant we received from the Department of Rehabilitation is being administered by the Foundation for the California Community Colleges (FCCC), and acts as payroll company and employer on record. FCCC will not administer payment stipends this year, which is the reason for this contract amendment with Glendale Youth Alliance.

<b>MOTION FOR CONSENT ITEM A - B:</b>	<b>Motion:</b> Nick Hacopian	<b>2<sup>nd</sup>:</b> Jim Darcey
<b>APPROVED</b>		

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**V. Other Businesses and Announcements:**

- A. A Special Executive meeting is scheduled for December 9<sup>th</sup> to go over the Career Services Application.

**VI. Public Comments:** None

**VII. Adjournment:** 8:08 am